

City of Cambridge
City Council Meeting
Monday, October 3, 2022
6:30 P.M.
Cambridge Community Building
722 Patterson St

Pursuant to notice published in the Valley Voice on Thursday, September 29, 2022, the Cambridge City Council convened in open public meeting at 6:30 P.M. on September 19, 2022 at the Cambridge Community Building, 722 Patterson Street. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Jeff Ommert, Tony Groshong, Derek Raburn, Mike Harris and Kevin Banzhaf. City Staff present were City Clerk/Treasurer Kandra Kinne, Deputy City Clerk/Treasurer Courtney Stanton, Utility Supervisor David Houghtelling, and City Attorney Lisa Shifflet. Visitors present were Genny Kubik for the *Valley Voice*, John Kutnick for *Cambridge EMT*, Jessica Fisher *Tri Valley Health System*, Cody Gerlach, Patti and Walt Endecott, Alynn Ahlemeyer, Linda Johnson, Sandy Cornett, Del Schoenfish. Mayor Gunderson opened the meeting with the Pledge of Allegiance. Mayor Gunderson announced the open meeting law is posted on the east wall of the meeting room and available for public inspection.

Consent Agenda: The City Council received a copy of the minutes September 19, 2022 and the claims report. Derek Raburn stated the motion, seconded by Tony Groshong, to approve the minutes of September 19, 2022 and the claims report. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert except claims for Ommert Tech, Mike Harris, Kevin Banzhaf, and Derek Raburn. Motion carried for the minutes of September 19, 2022 the following claims:

*City of Cambridge
Claims Report
To Mayor and City Council
3-Oct-22
Period 09/20/2022 TO 10/03/2022*

Check No.	Vendor, For	Amount	Dept. Total
	<u>Combined Utility:</u>		
32964	Blue Cross Blue Shield Insurance	10,437.71	
32965	USABLE Life Insurance	54.00	
32966	Northwestern Mutual, Retirement	3,429.87	
32967	Cambridge Post Office, Postage	291.27	
32968-32970	Payroll	3,418.53	
32971	Ag Valley, Fuel	702.52	
32972	American Agri Lab, Analysis	447.00	
32973	Cambridge General Store, Supplies	215.57	
32974	Cambridge Telephone, Utility	776.86	
32975	Courtney Stanton, Vision Care	224.20	
32976	Faw Garage, Repairs	141.62	
32977	Hometown Leasing, Copier Lease	641.74	

	32978	Municipal Supply, Supplies	274.86
	32979	Nebraska Public Health, Water Testing	30.00
	32980	Ommert Tech, Computer Lease	333.61
	32981	One Call Concept's, Locates	32.94
	32982	River Valley Services, Repairs	409.10
	32983	Sargent Drilling, Well Repairs	17,104.29
	32984	Southwest Farm & Auto, Repairs	320.18
	32985	Verizon Wireless, Cell Phones	170.57
	32986	Payroll	1,414.74
ACH		Payroll	4,978.00
ACH		City of Cambridge, Utility	2,629.42
ACH		Nebr. Dept. Revenue, State With holdings	947.01
Tr		Sewer Improvement Fund, Transfer	1,000.00
Tr		Water System Extension, Transfer	1,083.37
		<u>City Account (General Fund):</u>	
	50495-50510	Payroll	2,513.53
	50511	Ag Valley, Fuel	175.70
	50512	Amazon, Library Books and Supplies	2,189.92
	50513	Ambulance Check Card Account, Supplies	191.82
	50514	American Button Machines, Library Supplies	430.93
	50515	Bound Tree Medical, Ambulance Supplies	11.69
	50516	Butler Memorial Library Foundation, Library updates	568.86
	50517	Cambridge General Store, Supplies	56.74
	50518	Cambridge Super Market, Supplies	22.26
	50519	Cambridge Telephone, Utility	507.19
	50520	D & M Security, Museum Security	429.00
	50521	David Houghtelling, Health Insurance Deductible	672.45
	50522	DEMCO, Library Supplies	101.94
	50523	Eakes Office Solutions, Library Supplies	18.12
	50524	Frontier, Police Phone	42.42
	50525	Furnas County Treasurer, Police Contract	5,008.32
	50526	Gale, Library Books	111.50
	50527	Greg Howerter, Health Insurance Deductible	17.76
	50528	Harlequin Reader Service, Library Reader Service	31.96
	50529	Kearney Public Library, Supplies	6.00
	50530	Miller & Associates, Flood Plain Administration	100.00
	50531	Mousel, Brooks, Schneider and Shifflet, Attorney Fees	814.00
	50532	Nebraska Library Association, Dues	60.00
	50533	Ommert Tech, Computer Lease	91.92
	50534	Sandry Fire Supply, Fire Dept. supplies	556.05
	50535	Southwest Farm & Auto, Supplies	29.98
	50536	The Association For Rural, Dues	30.00
	50537	Two-turf, Library landscaping	4,541.06

	50538	Verizon Wireless, Cell Phones	96.86	
	50539	Viaero Wireless, Library Hot Spots	351.20	
	50540	Virginal Roberts, Mileage	18.10	
	50541	West Central Nebraska Development District, Dues	3,272.00	
ACH		Payroll	3,267.68	
ACH		Eakes Office, Copier Lease	146.84	
ACH		City of Cambridge, Utility	3,155.63	
ACH		Nebr. Dept. Revenue, State With holdings	121.21	
Tr		Fire/Ambulance Sinking Fund, Transfer	1,747.50	
Tr		City of Cambridge, Transfers	36,416.42	67,924.56
		<u>LB840/ Revolving Loan/ HTC:</u>		
	4601	Cambridge Telephone, Utility	63.07	
	4602	Cambridge Volunteer Fire, Fire 2022 Donations	250.00	
	4603	Eakes Office Solution, Supplies	63.48	
	4604	Melissa Jackson, Contract	1,054.88	
	4605	MP Design, Business of the Month Ad Design	70.00	1,501.43
Total:			120,934.97	69,425.99

Reports of Officers, Boards and Committees

A. Miller and Associates - Nothing to report.

B. Economic Development Director Report – Nothing to report.

C. Ambulance/Fire Reports – Nothing to report.

D. Planning Commission Reports – Nothing to report.

E. Cemetery Report – Nothing to report.

F. Library Report – Library Board minutes from September 22, 2022. Vernita Saylor stated the motion, seconded by Derek Raburn, to approve the minutes of September 22, 2022. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Derek Raburn; none voted no. Motion carried unanimously. Library Board Appointments were approved as follows: President, Austin Reisig-2024; Vice President, George Sund 2024; Secretary, Lisa Dutt 2025; Treasurer, Jaime Weiss 2024; Board Member, Jodi tenBensel-2023 as documented in Library Board minutes from November, 10, 2021. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve the Library Board appointments. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Derek Raburn; none voted no. Motion carried unanimously. Library Board Appointments 5 Members, 3 Year Terms, September Appointments.

G. Museum Report – Nothing to report.

H. Park Board Report – Nothing to report.

I. Utility Supervisor Report – Dave Houghtelling reported lead and copper surveys went out with utility bills this month. Lead lines will have to be replaced. Water samples have all come back good.

J. City Clerk/Treasurer Report – Kandra Kinne reported year end close was today and will be starting a new fiscal year.

K. City Attorney – Nothing to report.

L. Hospital Report – Jessica Fisher reported the Cambridge Memorial Hospital Association Meeting will be held on Wednesday, October 12, 2022 at 9:00 a.m. at the Heritage Plaza.

Unfinished Business:

A. Ordinance No. 809 - An Ordinance Approving the Revised Utility Easement; of Property to the City of Cambridge, Furnas County, Nebraska; Harvest Meadows Fourth; Providing for Certification to the County Clerk of Furnas County, Nebraska; Establishing an Effective Date After Approval and Publication According to Law. Jeff Ommert stated the motion, seconded by Derek Raburn, to approve the 2nd Reading of Ordinance No. 809. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Derek Raburn; none voted no. Motion carried unanimously.

B. Cody Gerlach reported that changing orientation of the Shauna Kester field has been postponed until spring. They were not able to get sprinklers in before grass was seeded or sod was laid. It will be spring to July 2023 until the project will resume. Grant application has been sent to Kansas City Royals. Fencing prices were also discussed.

C. City Council discussed an adoption of rates and fee schedule and a tow location. City Attorney Lisa Shifflet will report back with what the Nebraska State Statute says regarding unlicensed vehicles.

New Business:

A. HOJO's Hideaway special designated liquor permit for Chamber Gala November 10, 2022. Tony Groshong stated the motion, seconded by Jeff Ommert, to approve the liquor permit for HOJO's Hideaway. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Derek Raburn; none voted no. Motion carried unanimously.

B. Resolution 2022-09-04 –A Resolution for Adopting Policies for Acceptance of Payment for any and all City Services, Fees, Utility Debts, and/or Other Debts Due to the City of Cambridge; When Requiring Cash Payment of Utilities and Other Billings. Vernita Saylor stated the motion, seconded by Tony Groshong, to approve Resolution 2022-09-04. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Derek Raburn; none voted no. Motion carried unanimously.

RESOLUTION NO. 2022-09-04

A RESOLUTION OF THE CITY OF CAMBRIDGE, NEBRASKA, ADOPTING POLICIES FOR THE ACCEPTANCE OF PAYMENT FOR ANY AND ALL CITY SERVICES, FEES, UTILITY DEBTS, AND/OR OTHER DEBTS DUE TO THE CITY OF CAMBRIDGE; WHEN REQUIRING CASH PAYMENT OF UTILITIES AND OTHER BILLINGS.

Recitals

WHEREAS, the Mayor and City Council of the City of Cambridge, Nebraska approves and adopts this policy regarding the acceptance of checks, cash and credit or debit cards, and electronic payments of City Services and/or utilities or other payments to the City of Cambridge; and

WHEREAS, Nebraska Interactive, LLC, the Nebraska State Records Board, and the City of Cambridge entered into a subordinate agreement dated June 18, 2018 to allow the City of Cambridge to utilize desired electronic payment methods; and,

WHEREAS, the Mayor and Council of the City of Cambridge desire now to adopt certain policies for the acceptance of payment for any and all City Services, Fees, Utility Debts, and/or other debts; and,

WHEREAS, common forms of payment customarily accepted are: cash, cashier's check, credit card, debit card, check, online bill payment, money order (personal or postal) and ACH bank draft. These customary forms of payment may evolve and change over time, and new payment types may be accepted as commonplace in the future.

BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA that the following policies regarding payment methods be adopted:

- 1) Electronic payment methods including electronic check, credit card, and debit cards may be accepted as payment for any and all city services, fees, utility debts, and/or other debts due to the City of Cambridge.
- 2) All fees due to Nebraska Interactive, LLC and the Nebraska State Records Board for utilizing the Electronic Payment Methods shall be charged to each payee at the time of each transaction; therefore, such fees shall be prominently posted and/or verbally communicated to the payee by the City of Cambridge, Nebraska at the point and time of transaction.
- 3) The city of Cambridge shall retain necessary receipts to facilitate account reconciliation and sufficient accounting standards; however, will not hold electronic payment method information for any account for future electronic check, credit card, and debit card transactions.

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA that the following policy regarding delinquent utility payments received after utility disconnection and reconnection fees resulting from utility disconnection due to delinquent accounts be paid in the following manner:

- 1) Cash or cashier's check only.

BE IT FURTHER RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA, that the following policies regarding insufficient and returned items be adopted:

Due to considerable time and expense involved in collecting and recovering insufficient or returned items, the City of Cambridge now adopts the policy to implement a \$35.00 returned item fee to be charged to an individual and/or account for each insufficient or returned item to the City of Cambridge for payment of any and all City Services, Fees, Utility Debts, and/or other debts due to the City of Cambridge, Nebraska:

After a party has submitted two insufficient or returned items as payment for any debt owed to the City of Cambridge, all future payments for debts owned by such party to the City of Cambridge, including any returned item fees, must be made in the form of cash or cashier's check, regardless of from whom payment is received; however, future cash or cashier's check payment requirements may be waived if such party has a history of timely payments for the previous six (6) months and such waiver is approved by the City Clerk/Treasurer.

WHEREAS, the City of Cambridge will notify the customer by mail of receipt of a returned item, at which time the customer must make arrangement with the City Clerk/Treasurer to pay in cash the amount of the returned item plus the service.

NOW, THEREFORE, BE IT RESOLVED by the Cambridge City Council of the City of Cambridge, Nebraska, that the City of Cambridge is hereby authorized and shall require cash payment of utility or other billings after receipt by the City of two returned items in a 12-month period.

BE IT FURTHER RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF CAMBRIDGE, NEBRASKA that any previous resolution, or part thereof, in conflict with this resolution is hereby repealed and terminated.

This Resolution is effective immediately upon approval by the City Council and shall remain in effect until a subsequent resolution terminating this resolution is approved.

C. Nebraska Safety and Fire Equipment- Remove and replace existing digital video recorder (DVR) with a new network video recorder (NVR) in the south storage room and replace seven existing cameras with new IP based cameras. Jeff Ommert stated the motion, seconded by Tony Groshong, to approve removal and replacement of existing digital equipment. Voting yes were Vernita Saylor, Tony Groshong, Jeff Ommert, Mike Harris, Kevin Banzhaf, and Derek Raburn; none voted no. Motion carried unanimously.

Alynn Ahlemeyer, Patti and Walt Endecott were present to report on proposal of walking trail. Linda Johnson, Del Schoenfish and Sandy Cornett were present to report on Senior Center.

Adjournment:

Derek Raburn stated the motion, seconded by Mike Harris, to adjourn at 7:30 P.M. voting yes were Vernita Saylor, Jeff Ommert, Tony Groshong, Derek Raburn Mike Harris and Kevin Banzhaf; none voted no. Motion carried by unanimously.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer

David Gunderson, Mayor